

**Adult Social Care Scrutiny Committee – 2008/09 programme**

<b>1. Standing Items</b>		
<b>Item</b>	<b>Purpose of report</b>	<b>When</b>
Announcements	Update, for information, on any matter of significant public or member concern listed not on the agenda elsewhere and any particular issues relating to scrutiny in general	All meetings
Putting People First (PPF)	Update on the progress by the department in implementing the Putting People First programme. Report to include an update on the progress of the Assessment and Care Management Strategy Programme and the PPF risk log	All meetings
Safeguarding Vulnerable Adults Service	The Safeguarding Vulnerable Adults Service was reconfigured in June 2008 to ensure that all safeguarding needs were met across the department. Update reports to be presented to the Committee to allow it to monitor progress.	All meetings
Quarterly Performance Monitoring reports against the Council Plan	Exception report providing a summary on those performance targets relating to the ASC department which are not currently on target. The performance measures are reported in the following ways:  Amber = concern about performance measure achieving its target by the end of the year  Red = performance measure assessed as inappropriate or unachievable by the end of the year	All meetings (except September)
Forward Plan	The Council's Forward Plan is appended to each committee agenda. The purpose of this is to enable members to identify and highlight relevant issues for scrutiny. Options for dealing with items identified include:  - request a briefing paper to be sent to committee members, - request an item on a future scrutiny committee agenda to address specific questions raised - suggest that the item or elements of it be considered for a more in-depth scrutiny review	All meetings

Item	Purpose of report	When
Reconciling policy and Resources	Scrutiny plays a key part in the Reconciling Policy and Resources (RPR) process and considers and provides feedback to Cabinet on the process in terms of policy steers, identified strategic risks, performance issues and financial planning	September meeting and December board. Update on outcomes and improving future process to March meeting
Stakeholder participation	Report on the stakeholder participation carried out with local residents and staff over the last year regarding RPR and other key service development areas. Report to highlight how comments at the events were taken forward by the department as well as the feedback process	September and then incorporated into RPR papers for December board

<b>2. Completed reviews</b>		
Provision of short term respite care from the independent sector	Review looked at the provision of short term respite care and the role of the independent sector in providing this care	Update report on respite provision – November 2008
Scrutiny review of Preventative Services	The review board considered the impact that the current level of provision of preventative services supporting older people in their own homes is having in preventing or delaying the need for more intensive intervention.	Monitoring: final update March 2009

<b>3. Future tabletop reviews (mini reviews looking at a key issue or area of policy development)</b>		
<b>Topic</b>	<b>Background and aims of review</b>	<b>Report to Committee</b>
Integrated Community Equipment Services (ICES)	<p>ASC has a contract with the Nottingham Rehabilitation Service (NRS) to provide equipment to aid people in their daily lives (such as walking aids or bathing equipment). This contract ends in 2009 and before beginning the re-tendering process the department needs to decide exactly what type of service it wants in the future to meet the needs of its clients. Review board to be involved in assessing the various options that could be included in the future provision of the service.</p> <p>Review board: Councillors Taylor, Tidy and Woodall and Janet Colvert (LINK)</p>	November 2008 (tbc)
Employment opportunities for people with learning disabilities	<p>National strategies, such as Putting People First, and the current DPS review of Adult Learning Disabilities Day Services identify the need to develop better employment opportunities for adults with a learning disability.</p> <p>The review will focus on liaising with local employers to find out about current work opportunities for adults with a learning disability and discuss the barriers employers face when considering developing these work opportunities.</p> <p>Review board to be Councillors Forster, Tunwell and Webb</p>	March 2009
Review of the provision of information to services users and staff within East Sussex Health and Social Care Services	<p>This is a joint external project, covering both ASC and the PCTs. Phase one will be consider methods currently used to provide the public with information, how successful these are in reaching different sectors of the public and what we can learn from models elsewhere.</p> <p>Following phase one of the project there would be an opportunity for the board to consider the initial findings and make recommendations prior to the next phase of the project being carried out</p> <p>Review Board: tbc</p>	tbc

<b>Topic</b>	<b>Background and aims of review</b>	<b>Report to Committee</b>
Public perceptions and understanding of ASC services	<p>The department currently collects a variety of information on what the general public think about ASC services and their perceptions of the ASC department as a whole. The review would give the board an opportunity to consider the information currently held, highlight any gaps in this information and discover if the public have particular misconceptions about ASC.</p> <p>Findings could possibly feed into the external project on provision of information</p> <p>Review Board: tbc</p>	tbc
Review of services following DPS reviews	<p>Short review assessing the impact that changes in service have had on clients following the Directly Provided Services reviews held in 2007/08.</p> <p>Review board: Cllr Forster, Cllr Tidy</p>	tbc
Self Assessment Questionnaires	<p>As a key tool in implementing Individual/Personal Budgets, these questionnaires need to be user-focussed and easy enough for potential clients to complete, whilst also capturing the key information that the department needs to know to assess a person's needs. The responses to the questionnaires are translated into scores/bandings which in turn translate into how much money someone is entitled to.</p> <p>Opportunity for the board to be involved in the early stages of the development of these questionnaires prior to them being rolled out by the department.</p> <p>Review board: Cllr Tunwell, Cllr Woodall</p>	tbc

#### **4. Review Boards - Directly Provided Services**

The Scrutiny Committee Reconciling Policy and Resources Board held on 18 December 2006 decided to hold review boards to consider and provide comments on all the recommendations from the reviews of Directly Provided Services prior to them being presented Cabinet.

##### 2007 DPS boards

26<sup>th</sup> January – Thornwood Intermediate Care Services

3<sup>rd</sup> July – Older People services – Homefield Place, Milton Court, Grangemead, Ridgewood Rise

11<sup>th</sup> October – Older People services - Hookstead, Gilda Crescent and William Daly Centre. Adult Learning Disability services – group homes

##### 2008 DPS boards

30<sup>th</sup> April - Older People “Stand-Alone” Day Centres - Moreton Centre, Charter Centre, Isabel Blackman Centre and Phoenix Centre

7<sup>th</sup> July – Adult Learning Disability – day services

24<sup>th</sup> July – Older People residential services - St Anthony's and Firwood

11<sup>th</sup> December - Older People home care and Adult Learning Disability – respite (Sandbanks & Greenwood)

Future meetings:

Adult Learning Disability – community support - 2009

##### Update reports to committee

13<sup>th</sup> September 2007 – Thornwood Intermediate Care Services

15<sup>th</sup> November 2007 – Ridgewood Rise

11<sup>th</sup> September 2008 – Grandmead

*Final update report to the committee once all reviews have been completed. Report to assess what the reviews set out to achieve, if these aims have been met and how the services reviewed have been developed to better meet the needs of the local population*

<b>5. Future meetings</b>	
<b>Subject</b>	<b>Purpose of report</b>
<i>11<sup>th</sup> December – RPR board (following DPS board)</i>	
<i>26<sup>th</sup> March 2009</i>	
Agewell Project	Update report on progress with the project to build each of the four residential buildings in Hastings, Ringmer, Uckfield and Westfield to cater for older people with complex care needs, such as intensive nursing, or respite care.
Resource Allocation System	<p>As part of the Putting People First agenda a new system of allocating resources will be introduced. The system will use the 'scores' from the Self Assessment Questionnaires to allocate funding to clients. The system needs to ensure that it correctly allocates funding to meet the needs of all those clients who require a service, whilst ensuring spending remains within budget.</p> <p>Opportunity for the committee to consider findings from pilots across the country and how the department is developing this system. 'In Control' video to be used to aid discussion</p>
Joint Learning Disability Commissioning Strategy	The committee considered the Strategy at the September 2007 meeting. It was agreed that a small group of members from the Committee would talk with the Service Users Reference Group to find out if they felt that it is meeting their needs. Report back from these members to the Committee with, if necessary, a response by the Director to issues raised.
Supporting People Commissioning Project	Initial report presented to the Committee in September 2008 on the re-commissioning of services. Services are moving to a more generic housing related support service which will be implemented in three phases. Update report to the committee on the progress of these changes.

**Items for future meetings**

<b>Subject</b>	<b>Purpose of report</b>
Long term approach to social care funding	The Government will produce a Green Paper on long term approach to social care funding in the autumn. Opportunity for the committee to consider and comment the implications of the Green Paper <i>(timing to committee dependent on when Green Paper is released)</i>
Carers services	The Carers Services strategy has now been in place for a reasonable amount of time. The Committee will focus on how the strategy has helped improve the services provided to carers and if there remains areas for further improvement Opportunity to involve Care for the Carers and Crossroads in discussions at the meeting
Engagement with older people	Opportunity to assess if the recent development of the Older People's Forums has improved the way in which the county council communicates with older people and allows older people to feed back their concerns/issues to the county council. Committee will also be able to assess if the department is managing to reach all groups of older people, particularly vulnerable and ethnic groups Opportunity to involve members of the Older People's Forums in the meeting
Residential provision for older people with a learning disability	Once the timetable for the development of a new residential service for older people with a learning disability has been agreed the committee will have an opportunity to consider how it wishes to monitor and assess the work (requested by DPS board in October 2007)

**Briefing notes**

Revised Strategy for Carers.	This is a national strategy that focuses on support for carers over the next 10 years. The Government had allocated new money to this to support short term breaks, carers returning to work and young carers. Briefing note outlining proposed allocation of funding and the development of this support.	November 2008
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Distribution:

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- LINK – Janet Colvert & Elizabeth Mackie